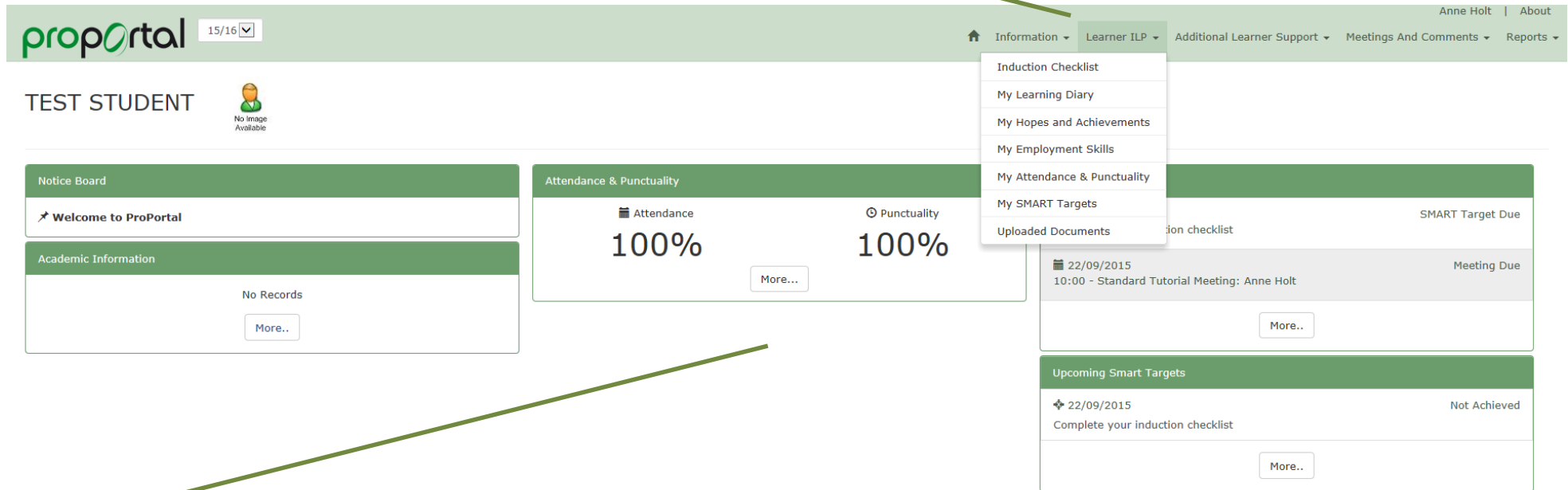


Introduction to ProPortal

Use the top navigation bar drop down menus to find and add useful information, like your induction checklist and your SMART Targets



The screenshot shows the ProPortal interface for a student named 'TEST STUDENT'. The top navigation bar includes a home icon, 'Information', 'Learner ILP', 'Additional Learner Support', 'Meetings And Comments', and 'Reports'. A dropdown menu is open under 'Information', listing: 'Induction Checklist', 'My Learning Diary', 'My Hopes and Achievements', 'My Employment Skills', 'My Attendance & Punctuality', 'My SMART Targets', and 'Uploaded Documents'. The main dashboard area is divided into several sections:

- Notice Board:** Contains a 'Welcome to ProPortal' message.
- Academic Information:** Shows 'No Records' with a 'More..' link.
- Attendance & Punctuality:** Displays 'Attendance 100%' and 'Punctuality 100%', both with 'More..' links.
- Upcoming Meetings:** Lists a meeting on 22/09/2015 at 10:00: 'Standard Tutorial Meeting: Anne Holt' (Meeting Due), with a 'More..' link.
- Upcoming Smart Targets:** Lists a target on 22/09/2015: 'Complete your induction checklist' (Not Achieved), with a 'More..' link.

Your home page will show your overall attendance and punctuality and quick links to upcoming meetings and your SMART Targets